



XYZ COMPANY INC.
 111 South Street
 Chicago, IL 60607
 312-123-4567
 xyzcompany@email.com

01/01/2019

CBP Security Seal Coordinator
 U.S. Customs and Border Protection
 17801 International Blvd
 Rm MT 6439M
 SeaTac WA 98188

XYZ Company hereby requests that the following individual(s) be appointed as Airport Security Coordinator(s) and be given the authority to sign all documents related to CBP's Airport Security Seals Program. No other signatures are to be honored.

By signing this letter, XYZ Company understands that the necessary background investigations have been conducted on each applicant for a CBP security seal in accordance with 19 C.F.R. § 122.182(d). The employees listed below may only request CBP security seals for access to areas at Seattle Tacoma International Airport. Each employee below has read the CBP security seal handbook and is aware of all requirements and responsibilities in 19 C.F.R. § 122.183, Subpart S. XYZ Company will monitor all employees granted access to CBP security areas and ensure they comply with all rules and regulations in 19 C.F.R. § 122.187.

- 1) Name: Jane Doe SIDA Badge #: 123456 Signature: 
 Contact Information: PH# 773-686-00000 email address: janedoe@xyzcompany.com
- 2) Name: _____ SIDA Badge #: _____ Signature: _____
 Contact Information: PH# _____ email address: _____
- 2) Name: _____ SIDA Badge #: _____ Signature: _____
 Contact Information: PH# _____ email address: _____

Sincerely,



Joanne Johnson
 District Manager, Ground Handling Operations
 XYZ Corporation, O'Hare International Airport
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 Joannejohnson@xyzcompany.com

This letter supersedes all previously issued letters!