



PARKING POLICY SHILSHOLE BAY MARINA

THIS DOCUMENT SETS FORTH PROCEDURES FOR SHILSHOLE BAY MARINA STAFF. STAFF MAY, HOWEVER, DEVIATE FROM THESE PROCEDURES WITH THE CONCURRENCE OF FACILITY MANAGEMENT. NOTHING IN THIS DOCUMENT IS INTENDED, NOR SHALL IT BE CONSTRUED, TO CREATE ANY ENFORCEABLE RIGHTS IN FAVOR OF ANY VIOLATION VEHICLE.

ALL VIOLATION VEHICLES ARE SUBJECT TO IMPOUND, WITHOUT PRIOR NOTICE, AS SET FORTH IN THE SHILSHOLE BAY MARINA PARKING POLICY.

Customer/Liveboard Responsibilities:

1. Comply with Parking Lot Use Policy and parking signage.
2. Post Parking Permit on front windshield on the driver's side. If a permit is not seen in this location, it will be assumed that the vehicle does not have a permit.
3. Inform the marina office if a vehicle is going to be left in the parking lot longer than 15 days and we can add it to our **vacation parking log**. The following conditions must be met before being added to the log:
 - Provide contact information for the individual with whom you will be leaving the vehicle keys. Port staff may ask that it be relocated on rare occasions to accommodate construction projects on site.
 - The vehicle needs to be kept in visitor parking (somewhere closer to the marina office is recommended.)
 - The vehicle needs to be displaying current tabs and have no maintenance issues.
 - The vehicle may stay in vacation parking for a maximum of three months.

Primary Purpose for Shilshole Bay Marina Parking:

1. Moorage customers & guests.
2. Building tenants, customers, & guests.
3. General parking for marina visitors.
4. Port of Seattle Operation's vehicle parking.
5. Emergency vehicle access.

Parking Zones Descriptions:

- **Permit Parking** – Spaces in the North end parking lot are individually marked "Permit Parking Only." In the South end parking area, some spaces around F and G docks are not individually marked, but signs designate which spaces are to be used for Permit Parking. A current Shilshole Bay Marina parking permit must be clearly displayed on the front windshield on the driver's side to park in permit parking areas.



- **Disabled Parking** – Spaces marked with “Disabled Parking.” A clearly displayed current State issued disabled parking placard or license plate is required to park in disabled parking areas.
- **Load and Unload** – Space marked with “Load Unload.” Specified times and limits must be followed. Unless otherwise marked, Loading Zones may be used for general parking from 10:00 PM to 6:00 AM.
- **General Parking** – Parking spaces that are not designated otherwise. Most of these spaces are closer to the street as opposed to closer to the water’s edge.
- **Motorcycle Parking** – Parking spaces throughout the property that are for motorcycles only. It is encouraged that all motorcycles park in these designated spaces. **Note: Motorcycles are subject to the same rules and limitations listed below.**

Rules and Limitations for All Zones:

- Vehicles parked in violation of this Parking Policy are subject to immediate towing at owner’s expense.
- All vehicles in all zones must be street legal and operable; not leaking fluids; displaying current tabs; have inflated tires; and are secured.
- All vehicles must be used at least once every 15 days.
 - ~ Moving a vehicle every 15 days to circumvent this rule is not an accepted practice. Vehicles that are found to be trying to circumvent the stored vehicle rules are subject to immediate towing.
- Marina customers or guests must request and receive approval for extended parking at the marina office.
- Vehicles must not exceed the 5-mph speed limit in the parking lot.

Prohibited Parking Lot Use – The following parking lot uses are not allowed:

- Vehicle storage, such as seldom used vehicles, or vehicles used less than once every 15 days is prohibited.
- Vehicle maintenance such as exterior vehicle washing, mechanical maintenance, body work, oil changes, engine work, etc.
- Equipment storage.
- Oversize Vehicles, which are larger than parking spaces, including cargo vans, commercial vehicles and other large trucks.

***The one exception to this rule is for Liveaboards who have a box truck or smaller-sized vehicle and use this vehicle daily. Marina management approval must be obtained and officially documented in customer’s file to allow this use.*

- One vehicle taking up multiple (2 or more) parking spaces.
- Trailer parking or storage. Parking for vehicle/trailer combinations, or trailers not attached to tow vehicles. Occasionally, marina management may approve a trailer’s temporary use of the parking areas, but only for special circumstances. This approval containing the expiration date must be posted by marina personnel on the trailer.



PORT OF SEATTLE

- Unauthorized business use such as, but not limited to, any type of private or commercial sales, auto detailing businesses; repair services; and commercial vehicle storage.
- Vehicles leaking any type of fluids.
- Campers or other recreational vehicles.
- Overnight sleeping in or occupying a parked vehicle.

~ End ~