

RESOLUTION NO. 2289

A RESOLUTION of the Port Commission of the
Port of Seattle providing for
delegation of certain authorities
to the General Manager.

WHEREAS the Port Commission has from time to time delegated
to its General Manager certain authority for purposes of expeditious administra-
tion of the Port; and

WHEREAS continued growth and expansion of the Port makes it
necessary to further define and authorize the administrative authority of the
General Manager

NOW, THEREFORE, BE IT RESOLVED by the Port Commission
of the Port of Seattle that the General Manager is authorized and directed to
exercise the additional authority herein defined. The General Manager may.

1. Dispose of surplus personal property of the Port
of Seattle subject to the following conditions:
 - a. That the value of such personal property
does not exceed \$2,500.00,
 - b. That such property is actually surplus to
the Port's operational requirements, including
(1) personal property acquired incidental to
real property acquisitions, (2) building and
construction materials remaining after completion
of authorized construction and maintenance projects,
and (3) property acquired pursuant to valid lien
executions or abandoned on Port premises,
 - c. That offers for purchase are solicited from
at least three (3) parties,
 - d. That complete records of such disposals are

kept and periodically summarized and reported to the Port Commission, and

e. That in no case shall surplus personal property be sold to any Port official or employee or members of their families.

2. Establish general grievance procedures for all Port employees, not otherwise subject to specific grievance procedures in Port labor agreements, provided, that grievance procedures may not include consideration of matters not subject to the General Manager's discretion.

Such general grievance procedure may include

a. Precedural steps governing the processing of grievances,

b. Establish the responsibilities of each supervisory level in the process;

c. Establish fact-finding procedures as may be required, and

d. Establish rules for representation of employees.

3. Establish systems of employee education, training and development complementing training and development programs and activities already authorized by the Port Commission.

Such programs shall promote the policy of the Port Commission to increase the skills and productiveness of all Port employees.

Such programs may include general and specific training and education aimed at improving the employee's ability to perform duties at the Port of Seattle. Programs designed for entry level employees (including apprentices) shall be included.

Attendance at seminars, conferences and meetings as well as the subscription and purchase of training materials, guides and other data shall be contributory to such objectives.

ADOPTED by the Port Commission of the Port of Seattle this 25th day of February, 1969, and duly authenticated in open session by the signatures of the Commissioners voting in its favor and the seal of the Commission.

PORT OF SEATTLE, WASHINGTON

By *Phil Dawson*
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Port Commissioners